

# ROLE PROFILE

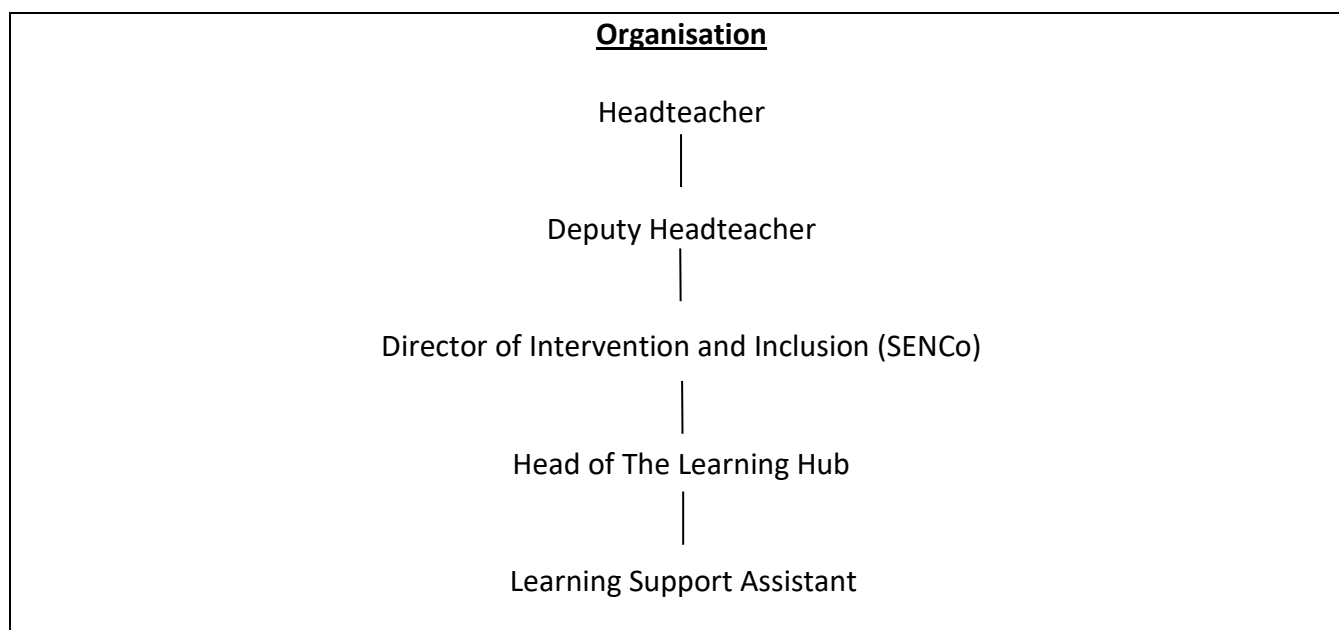


## Learning Support Assistant

### Section A

<b>Department</b>	The Learning Hub
<b>Role title</b>	Learning Support Assistant (aligned to Learning Support Assistant (LSA) Level 2)
<b>Role purpose</b>	To work in partnership with the teacher to foster effective participation of students in the social and academic process of the school
<b>Reporting to</b>	Head of The Learning Hub
<b>Working time</b>	Part time, term time plus 1 week (28.33 hours per week, 40 weeks a year)
<b>Salary/Grade</b>	Scale C FTE £18,933 – £19,941 (Actual salary £12,717 - £13,395) (dependent on experience)
<b>Disclosure level</b>	Enhanced

### Section B



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## Section C – Role Requirements

*The following is an outline of the most significant responsibilities of the role. Accountability statements are key functions of the role which in combination make up the main purpose.*

Accountabilities	Accountability Statements
Working with students	<ul style="list-style-type: none"> <li>• Working with individual or groups of children, to assist in ensuring students are working towards achieving learning outcomes set by teachers</li> <li>• Deal with behavioural and special needs issues in conjunction with the teacher</li> <li>• Refer to Individual Education Plans (IEPs) for students with SEND, if relevant</li> <li>• When required, to assist students with physical impairments in completing physiotherapy exercises and/or toileting</li> <li>• Help to promote reading with a wide range of students</li> </ul>
Working with teachers	<ul style="list-style-type: none"> <li>• Help implement lesson plans, working towards achieving learning outcomes for SEND students</li> <li>• Provide feedback to students without reference to the teacher</li> <li>• Take individual students or small groups for defined activities</li> <li>• Provide feedback to the teacher on students' progress</li> <li>• In conjunction with the teacher, liaise with parents on student progress, if relevant</li> </ul>
Curriculum	<ul style="list-style-type: none"> <li>• Liaise with teachers to develop resources/learning approaches, which support the learning outcomes of lessons. Contribute with teacher to lesson content and aims</li> <li>• Support and work with teacher in testing/assessment</li> <li>• Contribute, with the teacher, to IEPs, if relevant</li> </ul>
Whole School	<ul style="list-style-type: none"> <li>• Develop specific, specialist understanding of aspect/s of SEND and support other staff in this area when needed</li> <li>• Provide support for whole-school literacy through some involvement in the library administration</li> </ul>
Corporate and statutory initiatives – equalities/health/ and safety/ e-government/ sustainability	<ul style="list-style-type: none"> <li>• Maintain an awareness of school, national and statutory policies and requirements and apply these in the workplace</li> <li>• Maintain confidentiality</li> </ul>