

Expectations and Rules for Live Learning Sessions

In terms of making live lessons effective and keeping us all safe, can you please discuss some basic rules around the etiquette of how to behave in live lessons with your child:

- Follow the normal school timetable, taking your normal breaks in the morning and lunch time (unless you have tutor time).
- Be ready in good time for your live sessions. Have paper, pens, mini whiteboard, etc. ready and available.
- Having a neutral background for when their cameras are on (i.e. when working with their teacher on mini whiteboards).
- Sitting in a quiet place or wearing headphones so that they can listen and can answer questions.
- Following teachers' instructions regarding turning audio/ video on or off.
(Students attending Keyworker School will have access to a webcam and a headset with mic.)
- If at home, no need for school uniform, but fully dressed (as if they would come into school for a mufti day, for example. NO onesies, pyjamas or night clothes and NO revealing tops etc.).
- Sessions cannot be recorded unless explicit permission has been given by all. The same rule applies to students and teachers.
- Don't take any screenshots of other pupils or teachers. This is a serious breach of school rules.
- Avoid personal messages. All messaging will be monitored, so please ensure it is appropriate and you are on task.
- When you have been asked to have your camera on, you must behave appropriately as teachers and your peers can see you.
- If your child is ill, please inform the subject teacher of the session they miss on Satchel 1.
- Attendance will be kept and students choosing not to attend sessions will be contacted.
- We expect all participants in our live lessons to be supportive and kind – just as they would behave in a normal classroom. Normal school rules apply. Behave as you would be expected to do in a normal classroom situation.
- We ask where possible, that parents check in with their children on a regular basis during the timetabled day, to ensure remote learning is being adhered to appropriately.